

June 6, 2018

Ms. Ara Zareczny  
 Director, Facilities Development, Planning, and Design  
 Newport - Mesa Unified School District  
 2985 Bear Street, Building E  
 Costa Mesa, CA 92626

**Re: Education Center Roof Replacement Feasibility Study Proposal**

Dear Ara,

Thank you for the opportunity to provide this proposal for a Feasibility Study related to roof replacement options for the Education Center at the District Headquarters at 2985 Bear Street in Costa Mesa. Noted below are the Scope of Work, Professional Services Fee, and Exclusions for services on this project.

**Scope of Work**

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It is understood that the District requires a feasibility study to determine the best approach to replacement of the existing roof over the Lobby / Reception area of the Education Center. This proposal includes Architectural, Structural, and Construction Budgeting services as it relates to generating a written report studying up to three (3) options for replacement of the existing roof.

*Architectural Services*

- Work with the District to determine up to three (3) roof replacement options for the roof area over the Lobby / Reception area of the building.
- Determine demolition and remodel implications for each roof replacement option.
- Determine permitting and code-related implications for each roof replacement option.
- Provide representative images of up to three (3) roof replacement options.
- Provide technical, aesthetic, warranty, and lead time information for up to three (3) roof replacement options.

*Structural Engineering Services*

- Review record structural drawings (assuming record drawings are to be made available).
- Identity structural implications of up to three (3) roof material replacement system options.
- Prepare information outlining recommendations for the steel deterioration issues existing on site.

*Construction Budgeting Services*

- Provide rough order magnitude construction cost budgets for up to three (3) roof replacement options.

**Professional Services Fee**

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An Fixed Fee of **Nine Thousand Eight Hundred Forty Dollars (\$9,840)** is proposed for the services noted in the Scope of Work above.

Studio+ (Architect).....	\$ 4,600
Rodriguez Engineering (Structural Engineer).....	\$ 4,000
Fs3   Hodges (Cost Estimator).....	\$ 1,240
	<b>\$ 9,840</b>



## Exclusions

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The following services and fees are not provided under this proposal:

- Design Services and / or Drawings of Any Kind.
- Submittals to Agencies Having Jurisdiction and / or Community Meetings.
- Any service not specifically listed herein.

Should the terms and conditions of this proposal be acceptable, please sign below.

Sincerely,

**studio+ ARCHITECTURE**



Jason Dontje, NCARB, LEED AP BD+C  
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Date:

