



Addendum to SOW dated 1/8/21

Additional scanned images



**Newport-Mesa Unified
School District**

Document Conversion Services for Special Ed

Prepared for:
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Presented By:

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6/17/2021

Confidential Price Quotation:

Due to large number of boxes are fully packed and double sided, there were additional 444,580 images were scanned compared to the original scope of work estimated image count.

	DESCRIPTION	VOLUME	UNIT PRICE	TOTAL PRICE
1	Regular Size Documents: <ul style="list-style-type: none"> Preparation, Scanning, Indexing and Quality Assurance at 300 DPI resolution in Black and White, OCR. Each fill will be converted to a Multi-Page TIFF file. 	444,580 Images	\$ 0.0825 Per Image	\$36,677.85
2	90 Days QC Storage	348 Boxes	Free	Free
3	Shredding Destruction (if requested)	348 Boxes	Free	Free
4	Additional Project Total			\$36,677.85



6/17/2021

Terms and Conditions

- 1.) Pricing is valid through July 17th 2021.
- 2.) Storage for 90 days is free. \$0.45/box/month storage fee will apply after 90 days if applicable.
- 3.) Invoice will be based on actual number of images scanned at quoted rate above.
- 4.) 15 file requests during the project are provided at no additional charge. Additional file requests will be billed at \$10.00 each.
- 5.) Pick-Up/Delivery charges are \$20 per trip plus \$1 per item handling fee.
- 6.) If Newport Mesa USD needs empty standard banker size boxes, the fee will be \$2.25 per box plus tax.
- 7.) Images will be delivered securely via customer provided Hard Drive.
- 8.) Rates subject to change based on proof of concepts or changes from the original Statement of Work.

Acknowledgement

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed on the date for above written.

GRM Information Management Services, Inc.

Newport Mesa Unified School District

By: _____

By: _____

Printed: Paul Son

Printed: _____

Title: Sr. Sales Executive

Title: _____

Date: _____

Date: _____