

Newport-Mesa Unified School District

Regular Meeting of the Board of Education

June 25, 2019 6:00 PM

District Education Center - Roderick H. MacMillian Board Room

2985 - A Bear Street

Costa Mesa, California 92626

Attendance Taken at 3:00 PM:

Present:

Ashley Anderson

Michelle Barto

Dana Black

Charlene Metoyer

Karen Yelsey

Absent:

Martha Fluor

Vicki Snell

1. Roll Call - 3:00 p.m.

1.a. Board of Education/Superintendent

Minutes:

Roll call was taken and the following were present:

Charlene Metoyer, President

Martha Fluor, Vice President, ABSENT

Dana Black, Clerk, arrived at 3:01 p.m.

Karen Yelsey, Member

Michelle Barto, Member

Ashley Anderson, Member

Vicki Snell, Member, ABSENT

Dr. Frederick Navarro, Superintendent

2. Community Input on Closed Session Agenda Items

2.a. Comment Cards are Requested to be Completed Prior to Addressing the Board

Minutes:

All comments are recorded in full on the meeting video record posted on the district's YouTube page following the closed captioning process. A DVD is available to check out from the Superintendent's office for three business days or for purchase for \$1.00. There was no public comment on closed session items.

3. Closed Session - 3:00 p.m.

Minutes:

The Board of Education met in closed session from 3:01 -4:30 p.m. to discuss items 3.a-3.e.

3.a. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: 1 case

3.b. Public Employee Discipline/Dismissal/Release/Employment (Pursuant to Government Code Section 54957 and Education Code Section 44954[b])

3.c. Public Employee Discipline/Dismissal/Release/Employment (Pursuant to Government Code Section 54957 and Education Code Section 44954[b]) #201906HR

3.d. Public Employee Discipline/Dismissal/Release/Employment (Pursuant to Government Code Section 54957 and Education Code Section 44954[b]) #201907HR

Minutes:

In closed session, the Board took action to issue a notice that a certificated employee identified by #201908HR shall be released effective at the end of the 2018-19 school year from their current certificated assignment within the scope of the employee's credentials beginning in the 2019-2020 school year, and directed the superintendent or designee to send out appropriate legal notices. The roll call vote was unanimous at 5 yes 0 no 2 absent.

3.e. Public Employee Discipline/Dismissal/Release/Employment (Pursuant to Government Code Section 54957 and Education Code Section 44954[b]) #201908HR

Minutes:

In closed session, the Board of Education took action to approve the salary/reassignment agreement for certificated employee No. 201907HR effective July 1, 2019. The roll call vote was 5 yes 0 no and 2 absent.

3.f. Public Employee Evaluation: Title - Superintendent (Pursuant to Government Code Section 54957)

4. Dinner Recess - 5:30 p.m.

5. Regular Meeting - 6:00 p.m.

6. Call to Order

6.a. Call to Order - Presiding Chairperson

Minutes:

President Metoyer called the regular meeting to order at 6:00 p.m.

7. Opening Ceremonies

7.a. Moment of Reflection/Pledge of Allegiance to the Flag

Minutes:

The meeting was opened with a moment of reflection followed by the Pledge of Allegiance to the Flag.

President Metoyer read the following action taken in closed session into the record:

In closed session, the Board took action to issue a notice that a certificated employee identified

by #201908HR shall be released effective at the end of the 2018-19 school year from their current certificated assignment within the scope of the employee's credentials beginning in the 2019-2020 school year, and directed the superintendent or designee to send out appropriate legal notices. The roll call vote was unanimous at 5 yes 0 no 2 absent.

In closed session, the Board of Education took action to approve the salary/reassignment agreement for certificated employee No. 201907HR effective July 1, 2019. The roll call vote was 5 yes 0 no and 2 absent.

8. Adoption of Agenda

8.a. Adoption of Agenda

Motion Passed: It is recommended that the Board of Education adopt the agenda as amended by staff pulling of item 16.d.1. Passed with a motion by Dana Black and a second by Ashley Anderson.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

9. Adoption of Minutes

9.a. Adoption of 06-11-19 and 06-14-19 Minutes

Motion Passed: It is recommended that the Board of Education adopt the minutes of 06-11-19 and 06-14-19 as submitted. Passed with a motion by Dana Black and a second by Karen Yelsey.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

10. Recognition

10.a. Recognition of the 2018-2019 Eagle Scout and Girl Scout Gold Recipients

Minutes:

The Board of Education recognized current Newport-Mesa Unified School District students who

have attained the rank of Eagle Scout and Girl Scout Gold.

11. Presentations

11.a. Newport-Mesa Annual Spirit Run Check Donation

Minutes:

The Newport-Mesa Spirit Run, Inc. (NMSRI) Chairman, Diane Daruty, presented a check to NMUSD for \$9,100 that will be divided into the donation account lines of the participating schools.

12. Report

12.a. Receive the Citizens Oversight Committee Financial and Performance Report Regarding Measure F Projects

Minutes:

The Board of Education received the annual Measure F Citizens Oversight Committee Report.

12.b. Report on the District English Learner Advisory Committee (DELAC)

Minutes:

The Board of Education received the 2018-19 annual report from the DELAC co-chairs.

12.c. Estancia High School Patient Care Pathway Video

Minutes:

The Board of Education viewed a new EHS Patient Care Pathways promotional video provided by Annette Franco.

13. Informal Reports

13.a. Superintendent

Minutes:

Dr. Navarro shared information of interest to the Board and the public.

13.b. Deputy/Assistant Superintendents and Executive Directors

Minutes:

Deputy/Assistant Superintendents and Executive Directors provided information of interest to the Board from their respective divisions.

14. Community Input on Action Items

14.a. Comment Cards are Requested to be Completed Prior to Addressing the Board

Minutes:

All comments are recorded in full on the meeting video record posted on the district's YouTube page following the closed captioning process. A DVD is available to check out from the Superintendent's office for three business days or for purchase for \$1.00. There was no public comment on action items.

15. Superintendent Report

Minutes:

There was no superintendent report.

16. Consent Calendar

Motion Passed: It is recommended that the Board of Education approve the consent calendars for Business, Education, Human Resources, Student Support Services, and Superintendent as amended by the pulling of item 16.d.1. Passed with a motion by Michelle Barto and a second by Karen Yelsey.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

16.a. Business Services

16.a.1. Ratify Award of Bid #109-19 Tree Trimming Services

16.a.2. Ratify Award of Bid #110-19 Victoria Elementary HVAC Replacement Project to NKS Mechanical Contracting, Inc.

16.a.3. Approve Agreement with River City for Testing and Inspection Services of the Pole-Mounted Lights for the Estancia High School Aquatic Center and Corona del Mar High School Sports Field

16.a.4. Approve Agreement with Martin Brothers Construction Services for Division of State Architect (DSA) Inspection Services for the Victoria Elementary HVAC Replacement Project

16.a.5. Approve the Use of California Multiple Schedule (CMAS) Contract #4-14-78-0072A, with EBSCO Sign Group, LLC DBA Stewart Signs

16.a.6. Approve Consolidated Application (ConApp) 2019-20 Spring Report

16.a.7. Approve Amendment #2 of Service Agreement with Consultant Merit Whitney for Pupil Transportation Consulting Services

16.a.8. Reject All Bids for #106-19 Charter and School Bus Services

16.a.9. Authorize the Advertisement and Award of Bid #112-19 Charter Bus Services

16.a.10. Authorize the Advertisement and Award of Bid #113-19 Lincoln Classroom Repairs

16.a.11. Approve Renewal of Bid #1718-784 Unit Price Contract - Electrical Services with Giannelli Electric, Inc.

16.a.12. Approve Purchasing and Transaction Report for 06-25-19

16.a.13. Approve Accounting Report 06-25-19

16.a.14. Approve Gift Register 06-25-2019

16.b. Education Services

- 16.b.1. Approve the Agreement with the Anti-Defamation League (ADL) for Trainings During the 2019/2020 School Year.**
- 16.b.2. Approve Agreement with Orange County Department of Education for Reimbursement for Musical Equipment for TeWinkle Middle School**
- 16.b.3. Approve Custom Guide Online Learning Library Renewal for 2019-20**
- 16.b.4. Approve Alludo Software Licensing Renewal for 2019-20**
- 16.b.5. Approve the Use and Purchase of Specified Apps & Web-based Services for the 2019-20 School Year**
- 16.b.6. Approval of the Agreement with Hobsons for Naviance for the 2019/20 School Year**
- 16.b.7. Approve PowerSchool Learning Management Systems Subscription Renewal and License Agreement for 2019-20 School Year**
- 16.b.8. Approve WeVideo Subscription Renewal for 2019-20 School Year**
- 16.b.9. Approve Raptor Visitor Management System One Year Access Fee Renewal for the 2019/20 School Year**
- 16.b.10. Approve California Student Data Privacy Agreement Register 6-25-19**
- 16.b.11. Approve Elementary Student Travel Register 06-25-19**
- 16.b.12. Approved Secondary Student Travel Register 06-25-19**
- 16.b.13. Approve Independent Contractors' Register 6-25-19**

16.c. Human Resources

- 16.c.1. Approved Renewal of Software User License Between NEOGOV and Newport-Mesa Unified School District**
- 16.c.2. Approve the Personnel Commission's Renewal of Annual Membership Fee with Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Beginning July 1, 2019 and Ending June 30, 2020**
- 16.c.3. Authorization to Approve Renewal Agreement with Cigna HealthCare Medical and Dental Provider for Medical and Dental Plans 2018-2019**
- 16.c.4. Authorization to Approve Renewal Agreement with Kaiser Permanente HMO Medical Plan 2019 2020**
- 16.c.5. Authorization to Approve Renewal Agreement with MetLife Group Insurance 2019 -2020**
- 16.c.6. Authorization to Approve Renewal Agreement with Optum Health /EAP (Employee Assistance Program) 2019-2020**
- 16.c.7. Authorization to Approve Renewal Agreement with Senior Care Action Network (SCAN) Health Plan 2019 2020**
- 16.c.8. Authorization to Approve Renewal Agreement with Vision Service Plan (VSP) 2019 -2020**
- 16.c.9. Authorization to Approve Renewal Agreement with WageWorks for COBRA, Direct Bill and FSA Administration 2019 - 2020**
- 16.c.10. Approve Classified Employees' Appointment/Reassignment Register 06-25-19**
- 16.c.11. Approve Classified Employees' Leave of Absence Register 06-25-19**
- 16.c.12. Approve Classified Employees' Resignation/Termination Register 06-25-19**

- 16.c.13. Approve Certificated Employees' Appointment/Reassignment Register 06-25-19**
- 16.c.14. Approve Certificated Employees' Leave of Absence Register 06-25-19**
- 16.c.15. Approve Certificated Employees' Resignation/Termination Register 06-25-19**
- 16.c.16. Receive 2019-20 Interim Management Salary Schedules**

16.d. Student Support Services

- 16.d.1. Approved Student Discipline Expulsion of Students**

Minutes:

Staff pulled this item as there was no student discipline.

- 16.d.2. Approve Nonpublic School/Agency Contract for the 2018-2019 School Year**
- 16.d.3. Approve Settlement Agreement #2019020707**
- 16.d.4. Approve SNAP Health Center Annual Support/Maintenance Contract Renewal for Health Services Department**
- 16.d.5. Approve Memorandum of Understanding between the Orange County Superintendent of Schools and Newport Mesa Unified School District 2019-2020**
- 16.d.6. Approve Agreement with Interquest Detection Canines for 2019-2020**
- 16.d.7. Approve Parent Reimbursement Contracts for the 2018-2019 School Year**

16.e. Superintendent

- 16.e.1. Approve Membership - California School Boards Association and Education Legal Alliance**
- 16.e.2. Approve License and Software Fee - California School Boards Association Manual Maintenance Plus Contract and CSBA Gamut Online**
- 16.e.3. Approve Membership - Costa Mesa Chamber of Commerce**
- 16.e.4. Approve Membership - Schools For Sound Finance**
- 16.e.5. Approve Membership - Orange County School Boards Association**
- 16.e.6. Approve Agreement for Summer School Theater Program**
- 16.e.7. Approve Membership - Corona del Mar Chamber of Commerce**
- 16.e.8. Approve Communication Resources 2019-20 Contract**
- 16.e.9. Approve Contract: Westbound Communications with Public Information Office**
- 16.e.10. Approve Memorandum of Understanding Bridge Agreement Between Coastline Regional Occupational Program (CROP) and Newport-Mesa USD for the 2019-2020 School Year**

17. Resolution Consent Calendar

- 17.a. Adopt Resolution No. 26-06-19 to Approve Local Agreement CSPP-9353 for Child Development Services with the California Department of Education for the State Preschool Program**

Motion Passed: It is recommended that the Board of Education adopt Resolution 26-06-19 to certify the approval of the Board for Contract Number CSPP-9353 with the California Department of Education for the fiscal year of 2019-2020 with a roll call vote. Passed with a motion by Ashley Anderson and a second by Michelle Barto.

Yes Ashley Anderson
Yes Michelle Barto
Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

17.b. Adopt Resolution No. 27-06-19 to Approve Local Agreement CPKS-9058 for Child Development Services with the California Department of Education for the Pre-Kindergarten and Family Literacy Program

Motion Passed: It is recommended that the Board of Education adopt Resolution 27-06-19 to certify the approval of the Board for Contract Number CPKS-9058 with the California Department of Education for the fiscal year of 2019-2020 with a roll call vote. Passed with a motion by Ashley Anderson and a second by Michelle Barto.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18. Discussion/Action Calendar

18.a. Approve SELPA Annual Service Delivery Plan and SELPA Annual Budget Plan for the 2019-2020 school year

Motion Passed: It is recommended that the Board of Education approve the SELPA Annual Service Delivery Plan and the SELPA Annual Budget Plan for the 2019-2020 school year. Passed with a motion by Dana Black and a second by Karen Yelsey.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.b. Adopt the Local Control and Accountability Plan (LCAP)

Motion Passed: It is recommended that the Board of Education adopt the Local Control and Accountability Plan. Passed with a motion by Dana Black and a second by Karen Yelsey.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.c. Approve Local Control and Accountability Plan (LCAP) Federal Addendum

Motion Passed: It is recommended that the Board of Education approve the LCAP Federal Addendum. Passed with a motion by Karen Yelsey and a second by Michelle Barto.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.d. Approve Local Control and Accountability Plan (LCAP) Budget Overview for Parents

Motion Passed: It is recommended that the Board of Education approve the LCAP Budget Overview for Parents. Passed with a motion by Karen Yelsey and a second by Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.e. Adopt Resolution 28-06-19 All Funds Final Budget

Motion Passed: It is recommended that the Board of Education adopt Resolution 28-06-19 adopting the 2019-20 All Funds Final Budget Book and authorize its filing with the Orange County Superintendent of Schools. Passed with a motion by Karen Yelsey and a second by Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.f. First Reading and Adoption of Modifications to Board Policy - Technical/Minor Modifications

Motion Passed: It is recommended that the Board of Education review and adopt at first reading the attached policy revisions that have been reviewed and edited by the three member Board policy editing team. These policies have minor technical revisions, with no substantive changes, to bring their language and legal references current to meet legal deadlines. Passed with a motion by Dana Black and a second by Karen Yelsey.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.g. First Reading and Adoption of Modifications to Board Policy

Motion Passed: It is recommended that the Board of Education review and adopt at first reading the attached policy revisions that have been reviewed and edited by the three member Board policy editing team. These policies have revisions to bring their language and legal references current to meet legal deadlines. Passed with a motion by Dana Black and a second by Michelle Barto.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.h. Approve Purchase of Automated External Defibrillators for Additional Sites

Motion Passed: It is recommended that the Board of Education approve the purchase of Automated External Defibrillators (AEDs) for all district sites and authorize the Assistant Superintendent, Chief Operating Officer to execute as approved. Passed with a motion by Michelle Barto and a second by Karen Yelsey.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.i. Approve Service Agreement with AED Institute of America, Inc. for Quarterly Inspections of AEDs Districtwide

Motion Passed: It is recommended that the Board of Education approve the service agreement with AED Institute of America, Inc. for quarterly inspections of AEDs districtwide, and authorize the Assistant Superintendent, Chief Operating Officer to execute as approved. Passed with a motion by Dana Black and a second by Michelle Barto.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.j. Approve Agreement with Safe Kids, Inc. to Pilot the H.E.R.O. Program in the 2019/20 School Year

Motion Passed: It is recommended that the Board of Education approves the agreement with Safe Kids, Inc. to pilot the H.E.R.O. Program in the 2019/20 school year. Passed with a motion by Karen Yelsey and a second by Ashley Anderson.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

18.k. Approve 2019-2020 Declaration of Need for Fully Qualified Educators

Motion Passed: It is recommended that the Board of Education approve the 2019-2020 Declaration of Need for Fully Qualified Educators. Passed with a motion by Dana Black and a second by Karen Yelsey.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Absent Martha Fluor

Yes Charlene Metoyer

Absent Vicki Snell

Yes Karen Yelsey

19. Community Input on Non-Agenda Items

19.a. Comment Cards are Requested to be Completed Prior to Addressing the Board

Minutes:

All comments are recorded in full on the meeting video record posted on the district's YouTube page following the closed captioning process. A DVD is available to check out from the Superintendent's office for three business days or for purchase for \$1.00. Public comment was received from the following individual on non-agenda topics:

1. Britt Dowdy - shared comments regarding employee safety
2. Ed Bell - shared letter in support of Dr. Navarro
3. Martie O'Meara - shared comments regarding moving public comment on non-agenda items to the beginning of the meeting

20. Board Member Reports

Minutes:

The Board members shared reports of interest to the community and Board members.

21. Board of Education Committee Reports

Minutes:

The Board members shared reports of committee meetings occurring between June 11 and June 25.

22. Adjournment

Minutes:

The meeting was adjourned at 8:32 p.m.

Chairperson

Superintendent