

MEMORANDUM OF UNDERSTANDING (MOU)

Between University of California, Irvine Diversity, Inclusion & Racial Healing Ambassador Program (DIRHA) and Newport Mesa Unified School District.

I. PARTIES

This Memorandum of Understanding is between the University of California, Irvine School of Social Sciences Diversity, Inclusion & Racial Healing Ambassador Program, a high school program that was developed to promote a deeper understanding of diversity, equity and inclusion through academic preparation, experiential learning and leadership development, hereinafter referred to as “DIRHA,” and the Newport Mesa Unified School District, a public school district located in Orange County/California, hereinafter referred to as “SCHOOL DISTRICT”.

II. PURPOSE OF THE UNDERSTANDING

This Memorandum of Understanding (MOU) sets out the terms by which DIRHA and the School District will cooperate together to promote and publicize DIRHA in order to recruit high schools from the School District, and to share costs of the program for two high schools, Estancia and Costa Mesa.

III. KEY CONTACTS

The key contact for DIRHA will be Teresa Neighbors, and Kirk Bauermeister will be the key contact for the School District. These individuals are responsible for ensuring the conduct of the activities listed below.

IV. DIRHA ROLES AND RESPONSIBILITIES

DIRHA agrees to:

- 1) Provide School District with the necessary materials to publicize the DIRHA program.
- 2) Once contacted by local high schools interested in the program, will continue the onboarding process so they may join the program.
- 3) Provide participating schools with the following program activities:
 - a. Seven seminars and workshops led by UC Irvine faculty and staff on topics of: Diversity, Race and Racism, Religious Diversity, Immigration, Gender Diversity, Racial Healing, and Project Methods
 - b. Two field trips
 - c. Program certificate ceremony
 - d. Provide one-to- two UC Irvine Undergraduate Student Mentors per high school to assist with high school student projects, and make site visits, as necessary for the implementation of said projects
 - e. Coordination with the high schools of accepting seven high school student participants per school
 - f. Coordination with each high school teacher/staff liaison of DIRHA (the teacher/staff liaison is determined by the high school)
- 4) Coordinate with each high school teacher/liaison to:
 - a. Collect necessary waivers and insurance documentation in alignment UC Irvine policies
 - b. Check-in regarding high school student engagement with the DIRHA program
- 5) In cooperation with Orange County Department of Education (OCDE), DIRHA will provide via OCDE the teacher/liaison with a \$1,500 stipend and up to \$1,000 for transportation costs.

V. SCHOOL DISTRICT ROLES AND RESPONSIBILITIES

School District agrees to:

- 1) In early November, assist in the promotion of DIRHA to publicize the program to high schools within the School District (specifically, Estancia and Costa Mesa for the 2019-2020 cohort).

- a. This includes but is not limited to: sending flyers and informational materials, and/or speaking directly with school contacts.
- 2) Encourage principals, teachers, or staff interested in participating in DIRHA to contact DIRHA staff in order to gain more information about DIRHA or to join the program.
- 3) Pay \$15,900 as a cost-share to UC Irvine per high school (pending approval of Newport Mesa Unified School District Board) for the participation of each of two high schools (Estancia and Costa Mesa).

VI. DURATION OF THE UNDERSTANDING

This understanding will remain in effect from November 21, 2019 and December, 2021 and may be updated at any time through written agreement of each partner. Any party can terminate the agreement with 30 days notice.

VII. SIGNATURES OF PARTIES' EXECUTIVE DIRECTOR OR PRINCIPALS

If the terms of this Memorandum of Understanding are acceptable, please sign and date both copies of this letter. Keep one copy for your records and return the other to DIRHA.

Thank you!

Signed by:

Teresa Neighbors/Director, DIRHA/UC Irvine

Date

Name/Title/Newport Mesa Unified School District

Date