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## **Coastline ROP Memorandum of Understanding (MOU)**

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### **Memorandum of Understanding (MOU) for a Joint Powers Authority for participation in the Career Technical Education Incentive Grant (CTEIG)**

#### **Participating Local Educational Agencies (LEAs):**

Irvine Unified School District (IUSD)  
Huntington Beach Union High School District (HBUHSD)  
Newport-Mesa Unified School District (NMUSD)  
Saddleback Valley Unified School District (SVUSD)  
Tustin Unified School District (TUSD)

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#### **Background**

The California Career Technical Education Incentive Grant was initially established as a state education, economic, and workforce development initiative with the goal of providing pupils kindergarten and grades 1 to 12, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of the grant was to encourage new career technical education programs and maintain the delivery of current career technical education programs during implementation of the District's Local Control Funding Formula. AB1808 updated the purpose to read: encourage and maintain the delivery of high-quality career technical education programs.

#### **Purpose**

In consideration of the shared goals associated with this agreement, and in recognition of the benefit to be derived from the effective implementation of the program, the parties agree that their responsibilities under this agreement shall be as follows:

#### **LEAs shall:**

Each member of the JPA will release ten percent of the 7-12 P2 ADA from 2018-19. The JPA will report only those students' ADA that the member has released for the purpose of determining the grant allocation award. Each member and fiscal agent will submit data on CTE students according to what they are claiming or releasing of ADA for the grant funding structure of ADA, as outline in Education Code (EC) Section 53071, (B), i-v.

#### **Coastline ROP shall:**

As the administrative agency for the JPA, Coastline Regional Occupational Program (ROP) will receive and administer a proportional percentage of the JPA's allocated funds, and submit the necessary plans, applications, and all fiscal claims to the California Department of Education (CDE). Each of the LEAs participating in the JPA will cooperate in the development of these documents and will provide timely responses to the JPA fiscal agent's request for information and data.

Encourage and maintain high-quality CTE programs meeting all of the following high-quality CTE program criteria:

1. Offer high-quality curriculum and instruction aligned with the California CTE Model Curriculum Standards including, but not limited to providing a coherent sequence of CTE courses that enable pupils to transition to postsecondary education programs that lead to a career pathway or attain employment upon graduation from high school.
2. Provide pupils with quality career exploration and guidance.
3. Provide pupil support services, including counseling and leadership development.
4. Provide for system alignment, coherence, and articulation, including ongoing and structural regional or local partnerships with postsecondary educational institutions, documented through formal written agreements.
5. Form ongoing and meaningful industry and labor partnerships, evidenced by written agreements and through participation on advisory committees and collaboration with business and labor organizations to provide opportunities for pupils to gain access to pre-apprenticeships, internships, industry certifications and work-based learning (WBL) opportunities for industry to provide input to the CTE programs and curriculum.
6. Provide opportunities for pupils to participate in after school, extended day, and out-of-school internships, competitions, leadership development opportunities, career technical student organizations, and other work-based learning opportunities.
7. Reflect regional or local labor market demands and focus on current or emerging high-skill, high-wage, or high-demand occupations, and is informed by the regional plan of the local Strong Workforce Program consortium.
8. Lead to an industry-recognized credential or certificate, or appropriate postsecondary education or training, employment, or a postsecondary degree.
9. Is staffed by skilled teachers or faculty and provide professional development opportunities for those teachers or faculty members.
10. Provide opportunities for pupils who are individuals with exceptional needs to participate in all programs
11. Report data to the SSPI no later than November 1 of each fiscal year to allow for an evaluation of the program. Each applicant will be required to complete the High-Quality CTE Program Evaluation for their CTE programs which addressed the first 10 of the 11 criteria above.

**Duration**

This MOU may be modified by the mutual written consent of authorized officials from Coastline ROP and LEAs. This MOU shall become effective upon signature by the authorized officials from the LEAs and will remain in effect until modified or terminated by any one of the partners

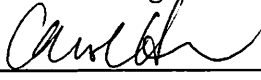
by mutual written consent. In the absence of mutual agreement by the authorized officials from LEAs and Coastline ROP this MOU shall end on December 31, 2021.

Coastline ROP may claim indirect costs incurred based on the approved state rate.

As evidenced by the accompanying Superintendent or Authorized Designee signatures, each of the JPA's participating LEAs agrees to the conditions set forth in this Memorandum of Understanding.

**Approved by:**

**Coastline Regional Occupational Program**

(Signature)   
Name/Title: Carol Hume, Superintendent

Date: 12/14/19

**Irvine Unified School District**

(Signature) \_\_\_\_\_  
Name/Title: Terry L. Walker, Superintendent

Date:

**Huntington Beach Union High School District**

(Signature) \_\_\_\_\_  
Name/Title: Dr. Clint Harwick, Superintendent

Date:

**Newport-Mesa Unified High School District**

(Signature) \_\_\_\_\_  
Name/Title Dr. Frederick Navarro, Superintendent

Date:

**Saddleback Valley Unified High School District**

(Signature) \_\_\_\_\_  
Name/Title Dr. Crystal Turner, Superintendent

Date:

**Tustin Unified High School District**

(Signature) \_\_\_\_\_  
Name/Title Dr. Gregory A. Franklin, Superintendent

Date: