

**Newport-Mesa Unified School District
Regular Meeting of the Board of Education**

July 16, 2019 6:00 PM

District Education Center - Roderick H. MacMillian Board Room

2985 - A Bear Street

Costa Mesa, California 92626

Attendance Taken at 4:00 PM:

Present:

Ashley Anderson

Michelle Barto

Dana Black

Martha Fluor

Charlene Metoyer

Vicki Snell

Absent:

Karen Yelsey

1. Roll Call - 4:00 p.m.

1.a. Board of Education/Superintendent

Minutes:

Roll call was taken and the following were present:

Charlene Metoyer, President

Martha Fluor, Vice President

Dana Black, Clerk

Karen Yelsey, Member - ABSENT

Michelle Barto, Member, arrived at 4:05 p.m.

Ashley Anderson, Member

Vicki Snell, Member

Dr. Frederick Navarro, Superintendent

2. Community Input on Closed Session Agenda Items

2.a. Comment Cards are Requested to be Completed Prior to Addressing the Board

Minutes:

There were no public comments on closed session agenda items.

3. Closed Session - 4:00 p.m.

Minutes:

The Board of Education met in closed session from 4:03-5:25 p.m. to discuss items 3.a-3.d.

3.a. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION, Government Code 54956.9(d)(1) Case Nos. 30-2016-0088238, 30-2018-0098293, 30-2018-0096541, 30-2018-

0096790, 30-2018-0100336, 30-2014-00722137, Inspection Nos. 1175441, 1315478, 1315479, 1315480

3.b. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: 1 case

3.c. Student Discipline (Pursuant to Education Code Sections 35146, 48918[c]) Three cases

3.d. Public Employee Discipline/Dismissal/Release/Employment (Pursuant to Government Code Section 54957 and Education Code Section 44954[b])

4. Dinner Recess - 5:30 p.m.

5. Regular Meeting - 6:00 p.m.

6. Call to Order

6.a. Call to Order - Presiding Chairperson

Minutes:

President Metoyer called the regular meeting to order at 6:00 p.m.

7. Opening Ceremonies

7.a. Moment of Reflection/Pledge of Allegiance to the Flag

Minutes:

The meeting was opened with a moment of reflection followed by the Pledge of Allegiance to the Flag.

8. Adoption of Agenda

8.a. Adoption of Agenda

Motion Passed: It is recommended that the Board of Education adopt the agenda as submitted. Passed with a motion by Martha Fluor and a second by Vicki Snell.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

9. Adoption of Minutes

9.a. Adopt Minutes of 06-25-19

Motion Passed: It is recommended that the Board of Education adopt the minutes of the June 25, 2019 regular meeting as submitted. Passed with a motion by Vicki Snell and a second by

Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

10. Report

10.a. Report on the Newport Mesa Unified School District Human Relations Task Force (HRTF) Phase I Recommendations

Minutes:

The Board of Education received a report from the Human Relations Task Force and the phase one recommendations from the four subcommittees. Public comment was received by the following individuals:

1. Ruth Kobayashi - asked Board to keep in mind what brought us to this point as we recover
2. Jennifer Singer - supports recommendations
3. Michelle Murphy - supports recommendations
4. Steve Smith - asked Board to set expectations for the task force to establish what behaviors are expected from students and what behaviors will not be tolerated
5. Jackie Minken - NHHS student shared that she is looking forward to an ADL training for student leaders at NHHS

11. Informal Reports

11.a. Superintendent

Minutes:

Dr. Navarro shared information of interest to the Board and the public.

11.b. Deputy/Assistant Superintendents and Executive Directors

Minutes:

Deputy/Assistant Superintendents and Executive Directors provided information of interest to the Board from their respective divisions.

12. Community Input on Action Items

12.a. Comment Cards are Requested to be Completed Prior to Addressing the Board

Minutes:

All comments are recorded in full on the meeting video record posted on the district's YouTube page following the closed captioning process. A DVD is available to check out from the Superintendent's office for three business days or for purchase for \$1.00. Comments on action items were received from the following individuals:

1. Ruth Sanchez Kobayashi - comments regarding the school SRO program and would like coverage during all school student hours
2. Wendy Leece - comments regarding the NAMI contract and would like more details provided

13. Superintendent Report

Minutes:

There was no report.

14. Consent Calendar

Motion Passed: It is recommended that the Board of Education approve the consent calendars for Business, Human Resources, Education, Student Support Services, and Superintendent as presented. Passed with a motion by Martha Fluor and a second by Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

14.a. Business Services

14.a.1. Ratify Award of Bid #102-19 for 2019 HVAC Project at Ensign Intermediate

14.a.2. Ratify Award of Bid #103-19 for 2019 HVAC Projects at Mariners and Newport Heights Elementary

14.a.3. Ratify Award of Bid #104-19 for 2019 HVAC Projects at Harbor View and Newport Elementary

14.a.4. Ratify Award of Bid #105-19 for 2019 HVAC Projects at Back Bay High School and Whittier Elementary

14.a.5. Authorize the Advertisement and Award of Bid #115-19 Security Fencing at Corona del Mar High School

14.a.6. Authorize the Advertisement and Award of Bid #116-19 Security Fencing and Parking Lots at Ensign Intermediate School

14.a.7. Approve Agreement with Cumming Construction Management, Inc. for Cost Management Services for the Theater Project at Estancia High School

14.a.8. Approve the Use of California Multiple Schedule (CMAS) Bid No. 220-02, with Pinnacle Petroleum, Inc.

14.a.9. Approve Amendment #1 to the Agreement with Studio+ for Additional Services for the Softball Batting Cage Project at Newport Harbor High School

14.a.10. Reject Claim No. PI-19GAM121018

14.a.11. Approve Purchasing and Transaction Report for 07-16-19

14.a.12. Approve Accounting Report 07-16-19

14.a.13. Approve Information Technology Maintenance and Support Software Register

14.a.14. Approve Gift Register 07-16-2019

14.b. Education Services

14.b.1. Approve the Renewal of iCEV Business Marketing Software for Use at Newport Harbor High School

14.b.2. Approve the Renewal of Stukent Software for Use at Newport Harbor High School

14.b.3. Approve the Coastline Regional Occupational Program (ROP) Memorandum of Understanding (MOU) for a Joint Powers Authority for Continued Participation in the Career Technical Education Incentive Grant (CTEIG)

14.b.4. Approve Participation Agreement with the Regents of the University of California on Behalf of the UC Davis Center for Integrated Computing and STEM Education (C-STEM)for the 2019-2020 School Year

14.b.5. Approve Proposal With Orange County Human Relations Council for a One-Day Training for the Newport-Mesa Unified School District Leadership Advance

14.b.6. Approve the Agreements With the Anti-Defamation League (ADL) for Anti-Bias Staff Trainings During the 2019 - 2020 School Year

14.b.7. Approve Agreement with California Science Project, University of California, Riverside for a Workshop on August 21, 2019 for Newport Mesa Unified School District Science Teachers

14.b.8. Approve the Use of Everfi, Inc. at Newport-Mesa Unified School District High Schools for the 2019 - 2020 School Year

14.b.9. Approve Purchase of Naglieri Nonverbal Ability Test (NNAT3) Online Licenses for 2019-20 School Year

14.b.10. Approve the Agreement with Certiport for Newport-Mesa Unified School District

14.b.11. Approve the Renewal of the EZReports SaaS (Software as a Service) Annual Subscription Purchase from ThomasKelly Software Associates for the Project Kidz Connect After-School Program for 2019-2020 School Year

14.b.12. Approve Renewal of Learning Genie, Inc. Annual Subscription Purchase for the State and Tuition-Based Preschool Programs for the 2019-2020 School Year

14.b.13. Approve America Reads Program-Off Campus Federal Work Study Contract between Vanguard University and Newport Mesa Unified School District to Continue Providing Student Tutors at Sonora Elementary and College Park Elementary Schools for the 2019-2020 school year

14.b.14. Approve Memorandum of Understanding with Big Brothers Big Sisters of Orange County to Continue the High School Bigs Program at Paularino, Sonora and Victoria Elementary Schools for the 2019-2020 School Year

14.b.15. Approve the Renewal of the Ages & Stages Questionnaires (ASQ) Web-Based Management System by Paul H. Brookes Publishing Company for the Early Childhood Education Program for the 2019-2020 school year

14.b.16. Approve Renewal of Bid #RFP 01-19 Fresh Pizza and Delivery

14.b.17. Approve Authorization to use Piggyback Bid #1617-19 (Second One Year Extension) from Capistrano Unified School District for the Purchase of Milk and Dairy Products through Hollandia Dairy, Inc.

- 14.b.18. Approve Authorization to Use Piggyback Bid #18/19-01 from Downey Unified School District for the Purchase and Distribution of Dry, Refrigerated and Frozen Food Products through Gold Star Foods**
- 14.b.19. Approve Award Renewal of Cooperative Bid No. 18-01 - Food Services Paper Products**
- 14.b.20. Approve Agreement with Carty Web Strategies, DBA Home Campus for Athletic Clearances for Secondary High Schools for the 2019 - 2020 School Year**
- 14.b.21. Approve Use and Purchase of Houghton Mifflin Harcourt Read 180 Universal California Edition for Continued Use in Secondary Schools**
- 14.b.22. Approve Loan Agreement with the Laguna Art Museum for the Loan of "Snow Scene" by Thomas Hunt from the Ruth Stoeve Fleming Collection of Southern California Art at Newport Harbor High School**
- 14.b.23. Approve Contractual Agreement Renewal for Purchase of Consulting Services and Materials with Thinking Map, Inc. for Eastbluff and Newport Coast for the 2019/20 School Year**
- 14.b.24. Approve Continued Purchase and Use of District Department Gizmo Licenses and Professional Development for Science Teachers from ExploreLearning for 2019/20 School Year**
- 14.b.25. Approve Continuing Service Proposal with the Orange County Department of Education for Math Support in Grades 6-8 and Math I and II during the 2019/20 School Year**
- 14.b.26. Approve Continuing Service Proposal with the Orange County Department of Education for Math Support in Grades K-5 for the 2019/20 School Year**
- 14.b.27. Approve Proposal from the Orange County Department of Education for Continued Professional Learning in "Cognitively Guided Instruction" for PreK-Grade 5 Teachers**
- 14.b.28. Approve Renewal Agreement with the Orange County Department of Education for the Gifted and Talented Education (GATE) Program for the 2019-21 School Years**
- 14.b.29. Approve Agreement with Illuminate Education for Middle School Science for the 2019-20 School Year**
- 14.b.30. Approve Renaissance Learning License Renewal for 2019-20**
- 14.b.31. Approve Secondary School Related Travel Register 7-16-19**
- 14.b.32. Approve Independent Contractors' Register 7-16-19**

14.c. Human Resources

- 14.c.1. Approve Excess Workers' Compensation Insurance Renewal - 2019/2020**
- 14.c.2. Approve Classified Employees' Appointment/Reassignment Register 07-16-19**
- 14.c.3. Approve Classified Employees' Leave of Absence Register 07-16-19**
- 14.c.4. Approve Classified Employees' Resignation/Termination Register 07-16-19**
- 14.c.5. Approve Certificated Employees' Appointment/Reassignment Register 07-16-19**
- 14.c.6. Approve Certificated Employees' Leave of Absence Register 07-16-19**
- 14.c.7. Approve Certificated Employees' Resignation/Termination Register 07-16-19**

14.d. Student Support Services

- 14.d.1. Approve Student Discipline Expulsion of Students**

- 14.d.2. Approve Ratification Agreement with the City of Costa Mesa to Provide a School Resource Officer Program for 2019-2020
- 14.d.3. Approve Ratification Agreement with the City of Newport Beach to Provide a School Resource Officer Program for 2019-2020
- 14.d.4. Approve Ratification of the MOU between NMUSD and ONE Recovery for the 2017-2018 and 2018-2019 school year
- 14.d.5. Approve Ratification of Nonpublic School/Agency Contracts for the 2018-2019 School Year
- 14.d.6. Approve Ratification of Retainer Agreement and Authorize Budget Allocation with Harbottle Law Group for Legal Services
- 14.d.7. Approve Ratification Service Agreement between V.A. Anderson Consulting LLC and NMUSD
- 14.d.8. Approve Memorandum of Understanding for National Alliance for Mental Illness (NAMI)
- 14.d.9. Approve Memorandum of Understanding between the Newport Mesa Unified School District and Soroptomist International Newport Harbor
- 14.d.10. Approve Memorandum of Understanding Between NMUSD and Orange County Superintendent of Schools for Participation in the Orange County Integrated Foster Youth Education Database (OCIFYED)
- 14.d.11. Approve Signs of Suicide Software License for Student Services Department
- 14.d.12. Approve Agreement with GRM Information Management Services to digitize student records currently stored on microfilm
- 14.d.13. Approve Request to Destroy Physical Student Records Per the California Code of Regulations, Article 2, Sections 16023 through 16028, of Article 5
- 14.d.14. Approve Request to Destroy Physical Student Special Education Records Per the California Code of Regulations, Title 5 Section 437
- 14.d.15. Approve Nonpublic School/Agency Contracts for the 2019-2020 School Year
- 14.d.16. Approve Settlement Agreement #70026080

14.e. Superintendent

- 14.e.1. Approve Annual Delegation of Authority for Summer 2019

15. Discussion/Action Calendar

15.a. Adopt Resolution 01-07-19 Levy of Special Taxes within Community Facilities District No. 90-1

Motion Passed: It is recommended that the Board of Education, Acting as the Legislative Body of Community Facilities District (CFD) No. 90-1 of the Newport-Mesa Unified School District, adopt Resolution 01-07-19 to Levy Special Taxes within Community Facilities District No. 90-1. Passed with a motion by Michelle Barto and a second by Martha Fluor.

- Yes Ashley Anderson
- Yes Michelle Barto
- Yes Dana Black
- Yes Martha Fluor
- Yes Charlene Metoyer
- Yes Vicki Snell

Absent Karen Yelsey

15.b. Recommendation for Board of Education Personnel Commission Appointee

Motion Passed: It is recommended that the Board of Education take action to announce Mr. Kenneth Wayman as its intended appointee to the Personnel Commission. Passed with a motion by Dana Black and a second by Vicki Snell.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

15.c. Approve Secondary Textbooks for 30-day Display

Motion Passed: It is recommended that the Board of Education approve the textbook(s) on the attached list for the 30-day preliminary display at the Education Center beginning July 17, 2019. Passed with a motion by Martha Fluor and a second by Vicki Snell.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

15.d. Approve Mei Zhou Curriculum for Mandarin Dual Immersion Program at College Park Elementary

Motion Passed: It is recommended that the Board of Education approve the Mei Zhou Curriculum for the Mandarin Dual Immersion Program at College Park Elementary. Passed with a motion by Martha Fluor and a second by Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

15.e. PreK-12 District Priorities for 2019-20

Motion Passed: It is recommended that the Board of Education discuss and approve the PreK-12 District Priorities for 2019-2020 as amended. Passed with a motion by Ashley Anderson and a second by Michelle Barto.

Yes Ashley Anderson
Yes Michelle Barto
Yes Dana Black
Yes Martha Fluor
Yes Charlene Metoyer
Yes Vicki Snell
Absent Karen Yelsey

16. Community Input on Non-Agenda Items

16.a. Comment Cards are Requested to be Completed Prior to Addressing the Board

Minutes:

All comments are recorded in full on the meeting video record posted on the district's YouTube page following the closed captioning process. A DVD is available to check out from the Superintendent's office for three business days or for purchase for \$1.00. Public comment was received from the following individuals on non-agenda items:

1. Martie O'Meara - requested that non-agenda item comments be moved to the beginning of the meeting agenda
2. Laurie Smith - regarding delay in finalizing superintendent evaluation
3. Wendy Leece - regarding the superintendent evaluation timeline
4. Kimberly Claytor - regarding her history with the district and offer to help repair working relationship between NMFT and the district
5. Betsy Fisher - regarding changing to collegiate calendar
6. George Greenwalt - regarding changing to collegiate calendar and district image
7. Sarah Auwarter - regarding collegiate calendar communication effects negotiations
8. Britt Dowdy - regarding handling of rat issue complaints

17. Board Member Reports

Minutes:

The Board members shared reports of interest to the community and Board members.

18. Board of Education Committee Reports

Minutes:

There were no committee reports.

19. Adjournment

Minutes:

Meeting was adjourned at 10:14 p.m.

Chairperson

Superintendent