

**Newport-Mesa Unified School District  
Regular Meeting of the Board of Education**

July 16, 2019 6:00 PM

District Education Center - Roderick H. MacMillian Board Room  
2985 - A Bear Street  
Costa Mesa, California 92626

**Attendance Taken at 4:00 PM:**

Present:

Ashley Anderson  
Michelle Barto  
Dana Black  
Martha Fluor  
Charlene Metoyer  
Vicki Snell

Absent:

Karen Yelsey

**1. Roll Call - 4:00 p.m.**

**1.a. Board of Education/Superintendent**

Minutes:

Roll call was taken and the following were present:

Charlene Metoyer, President  
Martha Fluor, Vice President  
Dana Black, Clerk  
Karen Yelsey, Member - ABSENT  
Michelle Barto, Member, arrived at 4:05 p.m.  
Ashley Anderson, Member  
Vicki Snell, Member  
Dr. Frederick Navarro, Superintendent

**2. Community Input on Closed Session Agenda Items**

**2.a. Comment Cards are Requested to be Completed Prior to Addressing the Board**

Minutes:

There were no public comments on closed session agenda items.

**3. Closed Session - 4:00 p.m.**

Minutes:

The Board of Education met in closed session from 4:03-5:25 p.m. to discuss items 3.a-3.d.

**3.a. CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION, Government Code  
54956.9(d)(1) Case Nos. 30-2016-0088238, 30-2018-0098293, 30-2018-0096541, 30-2018-**

0096790, 30-2018-0100336, 30-2014-00722137, Inspection Nos. 1175441, 1315478, 1315479, 1315480

**3.b. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION** - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: 1 case

**3.c. Student Discipline** (Pursuant to Education Code Sections 35146, 48918[c]) Three cases

**3.d. Public Employee Discipline/Dismissal/Release/Employment** (Pursuant to Government Code Section 54957 and Education Code Section 44954[b])

**4. Dinner Recess - 5:30 p.m.**

**5. Regular Meeting - 6:00 p.m.**

**6. Call to Order**

**6.a. Call to Order - Presiding Chairperson**

Minutes:

President Metoyer called the regular meeting to order at 6:00 p.m.

**7. Opening Ceremonies**

**7.a. Moment of Reflection/Pledge of Allegiance to the Flag**

Minutes:

The meeting was opened with a moment of reflection followed by the Pledge of Allegiance to the Flag.

**8. Adoption of Agenda**

**8.a. Adoption of Agenda**

**Motion Passed:** It is recommended that the Board of Education adopt the agenda as submitted. Passed with a motion by Martha Fluor and a second by Vicki Snell.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

**9. Adoption of Minutes**

**9.a. Adopt Minutes of 06-25-19**

**Motion Passed:** It is recommended that the Board of Education adopt the minutes of the June 25, 2019 regular meeting as submitted. Passed with a motion by Vicki Snell and a second by

Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

## **10. Report**

### **10.a. Report on the Newport Mesa Unified School District Human Relations Task Force (HRTF) Phase I Recommendations**

Minutes:

The Board of Education received a report from the Human Relations Task Force and the phase one recommendations from the four subcommittees. Public comment was received by the following individuals:

1. Ruth Kobayashi - asked Board to keep in mind what brought us to this point as we recover
2. Jennifer Singer - supports recommendations
3. Michelle Murphy - supports recommendations
4. Steve Smith - asked Board to set expectations for the task force to establish what behaviors are expected from students and what behaviors will not be tolerated
5. Jackie Minken - NHHS student shared that she is looking forward to an ADL training for student leaders at NHHS

## **11. Informal Reports**

### **11.a. Superintendent**

Minutes:

Dr. Navarro shared information of interest to the Board and the public.

### **11.b. Deputy/Assistant Superintendents and Executive Directors**

Minutes:

Deputy/Assistant Superintendents and Executive Directors provided information of interest to the Board from their respective divisions.

## **12. Community Input on Action Items**

### **12.a. Comment Cards are Requested to be Completed Prior to Addressing the Board**

Minutes:

All comments are recorded in full on the meeting video record posted on the district's YouTube page following the closed captioning process. A DVD is available to check out from the Superintendent's office for three business days or for purchase for \$1.00. Comments on action items were received from the following individuals:

1. Ruth Sanchez Kobayashi - comments regarding the school SRO program and would like coverage during all school student hours
2. Wendy Leece - comments regarding the NAMI contract and would like more details provided

### **13. Superintendent Report**

Minutes:

There was no report.

### **14. Consent Calendar**

**Motion Passed:** It is recommended that the Board of Education approve the consent calendars for Business, Human Resources, Education, Student Support Services, and Superintendent as presented. Passed with a motion by Martha Fluor and a second by Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

#### **14.a. Business Services**

**14.a.1. Ratify Award of Bid #102-19 for 2019 HVAC Project at Ensign Intermediate**

**14.a.2. Ratify Award of Bid #103-19 for 2019 HVAC Projects at Mariners and Newport Heights Elementary**

**14.a.3. Ratify Award of Bid #104-19 for 2019 HVAC Projects at Harbor View and Newport Elementary**

**14.a.4. Ratify Award of Bid #105-19 for 2019 HVAC Projects at Back Bay High School and Whittier Elementary**

**14.a.5. Authorize the Advertisement and Award of Bid #115-19 Security Fencing at Corona del Mar High School**

**14.a.6. Authorize the Advertisement and Award of Bid #116-19 Security Fencing and Parking Lots at Ensign Intermediate School**

**14.a.7. Approve Agreement with Cumming Construction Management, Inc. for Cost Management Services for the Theater Project at Estancia High School**

**14.a.8. Approve the Use of California Multiple Schedule (CMAS) Bid No. 220-02, with Pinnacle Petroleum, Inc.**

**14.a.9. Approve Amendment #1 to the Agreement with Studio+ for Additional Services for the Softball Batting Cage Project at Newport Harbor High School**

**14.a.10. Reject Claim No. PI-19GAM121018**

**14.a.11. Approve Purchasing and Transaction Report for 07-16-19**

**14.a.12. Approve Accounting Report 07-16-19**

**14.a.13. Approve Information Technology Maintenance and Support Software Register**

**14.a.14. Approve Gift Register 07-16-2019**

**14.b. Education Services**

**14.b.1. Approve the Renewal of iCEV Business Marketing Software for Use at Newport Harbor High School**

**14.b.2. Approve the Renewal of Stukent Software for Use at Newport Harbor High School**

**14.b.3. Approve the Coastline Regional Occupational Program (ROP) Memorandum of Understanding (MOU) for a Joint Powers Authority for Continued Participation in the Career Technical Education Incentive Grant (CTEIG)**

**14.b.4. Approve Participation Agreement with the Regents of the University of California on Behalf of the UC Davis Center for Integrated Computing and STEM Education (C-STEM)for the 2019-2020 School Year**

**14.b.5. Approve Proposal With Orange County Human Relations Council for a One-Day Training for the Newport-Mesa Unified School District Leadership Advance**

**14.b.6. Approve the Agreements With the Anti-Defamation League (ADL) for Anti-Bias Staff Trainings During the 2019 - 2020 School Year**

**14.b.7. Approve Agreement with California Science Project, University of California, Riverside for a Workshop on August 21, 2019 for Newport Mesa Unified School District Science Teachers**

**14.b.8. Approve the Use of Everfi, Inc. at Newport-Mesa Unified School District High Schools for the 2019 - 2020 School Year**

**14.b.9. Approve Purchase of Naglieri Nonverbal Ability Test (NNAT3) Online Licenses for 2019-20 School Year**

**14.b.10. Approve the Agreement with Certiport for Newport-Mesa Unified School District**

**14.b.11. Approve the Renewal of the EZReports SaaS (Software as a Service) Annual Subscription Purchase from ThomasKelly Software Associates for the Project Kidz Connect After-School Program for 2019-2020 School Year**

**14.b.12. Approve Renewal of Learning Genie, Inc. Annual Subscription Purchase for the State and Tuition-Based Preschool Programs for the 2019-2020 School Year**

**14.b.13. Approve America Reads Program-Off Campus Federal Work Study Contract between Vanguard University and Newport Mesa Unified School District to Continue Providing Student Tutors at Sonora Elementary and College Park Elementary Schools for the 2019-2020 school year**

**14.b.14. Approve Memorandum of Understanding with Big Brothers Big Sisters of Orange County to Continue the High School Bigs Program at Paularino, Sonora and Victoria Elementary Schools for the 2019-2020 School Year**

**14.b.15. Approve the Renewal of the Ages & Stages Questionnaires (ASQ) Web-Based Management System by Paul H. Brookes Publishing Company for the Early Childhood Education Program for the 2019-2020 school year**

**14.b.16. Approve Renewal of Bid #RFP 01-19 Fresh Pizza and Delivery**

**14.b.17. Approve Authorization to use Piggyback Bid #1617-19 (Second One Year Extension) from Capistrano Unified School District for the Purchase of Milk and Dairy Products through Hollandia Dairy, Inc.**

- 14.b.18. Approve Authorization to Use Piggyback Bid #18/19-01 from Downey Unified School District for the Purchase and Distribution of Dry, Refrigerated and Frozen Food Products through Gold Star Foods**
- 14.b.19. Approve Award Renewal of Cooperative Bid No. 18-01 - Food Services Paper Products**
- 14.b.20. Approve Agreement with Carty Web Strategies, DBA Home Campus for Athletic Clearances for Secondary High Schools for the 2019 - 2020 School Year**
- 14.b.21. Approve Use and Purchase of Houghton Mifflin Harcourt Read 180 Universal California Edition for Continued Use in Secondary Schools**
- 14.b.22. Approve Loan Agreement with the Laguna Art Museum for the Loan of "Snow Scene" by Thomas Hunt from the Ruth Stoeber Fleming Collection of Southern California Art at Newport Harbor High School**
- 14.b.23. Approve Contractual Agreement Renewal for Purchase of Consulting Services and Materials with Thinking Map, Inc. for Eastbluff and Newport Coast for the 2019/20 School Year**
- 14.b.24. Approve Continued Purchase and Use of District Department Gizmo Licenses and Professional Development for Science Teachers from ExploreLearning for 2019/20 School Year**
- 14.b.25. Approve Continuing Service Proposal with the Orange County Department of Education for Math Support in Grades 6-8 and Math I and II during the 2019/20 School Year**
- 14.b.26. Approve Continuing Service Proposal with the Orange County Department of Education for Math Support in Grades K-5 for the 2019/20 School Year**
- 14.b.27. Approve Proposal from the Orange County Department of Education for Continued Professional Learning in "Cognitively Guided Instruction" for PreK-Grade 5 Teachers**
- 14.b.28. Approve Renewal Agreement with the Orange County Department of Education for the Gifted and Talented Education (GATE) Program for the 2019-21 School Years**
- 14.b.29. Approve Agreement with Illuminate Education for Middle School Science for the 2019-20 School Year**
- 14.b.30. Approve Renaissance Learning License Renewal for 2019-20**
- 14.b.31. Approve Secondary School Related Travel Register 7-16-19**
- 14.b.32. Approve Independent Contractors' Register 7-16-19**

#### **14.c. Human Resources**

- 14.c.1. Approve Excess Workers' Compensation Insurance Renewal - 2019/2020**
- 14.c.2. Approve Classified Employees' Appointment/Reassignment Register 07-16-19**
- 14.c.3. Approve Classified Employees' Leave of Absence Register 07-16-19**
- 14.c.4. Approve Classified Employees' Resignation/Termination Register 07-16-19**
- 14.c.5. Approve Certificated Employees' Appointment/Reassignment Register 07-16-19**
- 14.c.6. Approve Certificated Employees' Leave of Absence Register 07-16-19**
- 14.c.7. Approve Certificated Employees' Resignation/Termination Register 07-16-19**

#### **14.d. Student Support Services**

- 14.d.1. Approve Student Discipline Expulsion of Students**

- 14.d.2. Approve Ratification Agreement with the City of Costa Mesa to Provide a School Resource Officer Program for 2019-2020**
- 14.d.3. Approve Ratification Agreement with the City of Newport Beach to Provide a School Resource Officer Program for 2019-2020**
- 14.d.4. Approve Ratification of the MOU between NMUSD and ONE Recovery for the 2017-2018 and 2018-2019 school year**
- 14.d.5. Approve Ratification of Nonpublic School/Agency Contracts for the 2018-2019 School Year**
- 14.d.6. Approve Ratification of Retainer Agreement and Authorize Budget Allocation with Harbottle Law Group for Legal Services**
- 14.d.7. Approve Ratification Service Agreement between V.A. Anderson Consulting LLC and NMUSD**
- 14.d.8. Approve Memorandum of Understanding for National Alliance for Mental Illness (NAMI)**
- 14.d.9. Approve Memorandum of Understanding between the Newport Mesa Unified School District and Soroptomist International Newport Harbor**
- 14.d.10. Approve Memorandum of Understanding Between NMUSD and Orange County Superintendent of Schools for Participation in the Orange County Integrated Foster Youth Education Database (OCIFYED)**
- 14.d.11. Approve Signs of Suicide Software License for Student Services Department**
- 14.d.12. Approve Agreement with GRM Information Management Services to digitize student records currently stored on microfilm**
- 14.d.13. Approve Request to Destroy Physical Student Records Per the California Code of Regulations, Article 2, Sections 16023 through 16028, of Article 5**
- 14.d.14. Approve Request to Destroy Physical Student Special Education Records Per the California Code of Regulations, Title 5 Section 437**
- 14.d.15. Approve Nonpublic School/Agency Contracts for the 2019-2020 School Year**
- 14.d.16. Approve Settlement Agreement #70026080**

**14.e. Superintendent**

- 14.e.1. Approve Annual Delegation of Authority for Summer 2019**

**15. Discussion/Action Calendar**

**15.a. Adopt Resolution 01-07-19 Levy of Special Taxes within Community Facilities District No. 90-1**

**Motion Passed:** It is recommended that the Board of Education, Acting as the Legislative Body of Community Facilities District (CFD) No. 90-1 of the Newport-Mesa Unified School District, adopt Resolution 01-07-19 to Levy Special Taxes within Community Facilities District No. 90-1. Passed with a motion by Michelle Barto and a second by Martha Fluor.

- Yes Ashley Anderson
- Yes Michelle Barto
- Yes Dana Black
- Yes Martha Fluor
- Yes Charlene Metoyer
- Yes Vicki Snell

Absent Karen Yelsey

#### **15.b. Recommendation for Board of Education Personnel Commission Appointee**

**Motion Passed:** It is recommended that the Board of Education take action to announce Mr. Kenneth Wayman as its intended appointee to the Personnel Commission. Passed with a motion by Dana Black and a second by Vicki Snell.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

#### **15.c. Approve Secondary Textbooks for 30-day Display**

**Motion Passed:** It is recommended that the Board of Education approve the textbook(s) on the attached list for the 30-day preliminary display at the Education Center beginning July 17, 2019. Passed with a motion by Martha Fluor and a second by Vicki Snell.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

#### **15.d. Approve Mei Zhou Curriculum for Mandarin Dual Immersion Program at College Park Elementary**

**Motion Passed:** It is recommended that the Board of Education approve the Mei Zhou Curriculum for the Mandarin Dual Immersion Program at College Park Elementary. Passed with a motion by Martha Fluor and a second by Dana Black.

Yes Ashley Anderson

Yes Michelle Barto

Yes Dana Black

Yes Martha Fluor

Yes Charlene Metoyer

Yes Vicki Snell

Absent Karen Yelsey

#### **15.e. PreK-12 District Priorities for 2019-20**

**Motion Passed:** It is recommended that the Board of Education discuss and approve the PreK-12 District Priorities for 2019-2020 as amended. Passed with a motion by Ashley Anderson and a second by Michelle Barto.

Yes Ashley Anderson  
Yes Michelle Barto  
Yes Dana Black  
Yes Martha Fluor  
Yes Charlene Metoyer  
Yes Vicki Snell  
Absent Karen Yelsey

## **16. Community Input on Non-Agenda Items**

### **16.a. Comment Cards are Requested to be Completed Prior to Addressing the Board**

Minutes:

All comments are recorded in full on the meeting video record posted on the district's YouTube page following the closed captioning process. A DVD is available to check out from the Superintendent's office for three business days or for purchase for \$1.00. Public comment was received from the following individuals on non-agenda items:

1. Martie O'Meara - requested that non-agenda item comments be moved to the beginning of the meeting agenda
2. Laurie Smith - regarding delay in finalizing superintendent evaluation
3. Wendy Leece - regarding the superintendent evaluation timeline
4. Kimberly Claytor - regarding her history with the district and offer to help repair working relationship between NMFT and the district
5. Betsy Fisher - regarding changing to collegiate calendar
6. George Greenwalt - regarding changing to collegiate calendar and district image
7. Sarah Auwarter - regarding collegiate calendar communication effects negotiations
8. Britt Dowdy - regarding handling of rat issue complaints

## **17. Board Member Reports**

Minutes:

The Board members shared reports of interest to the community and Board members.

## **18. Board of Education Committee Reports**

Minutes:

There were no committee reports.

## **19. Adjournment**

Minutes:

Meeting was adjourned at 10:14 p.m.

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Chairperson

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Superintendent